


Whether handling or riding our horse,  
we would all like them to be responsive to our  
requests and this requires a common language.  
Kylie Godwin's Harmony Foundation Program  
aims to establish this simple communication across a  
minimum of 52 everyday tasks, resulting in a calmer,  
more willing horse and an intuitive, confident owner.

Kylie.  
 Godwin  
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GETTING ALONG WITH  
HORSES

**PAGE 1. HARMONY FOUNDATION PROGRAM**  
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**PAGE 4. HORSE TRAINING AGREEMENT**

Please read this agreement carefully, fill in and sign pages 2-4 and either email or post back a copy to:  
[kylie@kyliegodwin.com.au](mailto:kylie@kyliegodwin.com.au) or 'Warrawong' 458 Bullawin Road, Victoria Valley, VIC 3294

**ON-LINE**

**UNDER-SADDLE**

|    |                    |   |
|----|--------------------|---|
| 1  | <b>CATCH</b>       | Horse is caught without evasion                                       |
| 2  | <b>HALTER</b>      | Horse turns towards, lowers, & holds head still for haltering         |
| 3  | <b>TOUCH</b>       | Horse can be touched all over with flag, rope, & plastic bag          |
| 4  | <b>SPACE</b>       | Horse stands while swinging a rope around & cracking a stockwhip      |
| 5  | <b>TARP</b>        | Horse follows, drags, crosses, stands on & carries a tarp             |
| 6  | <b>SOUND</b>       | Horse is exposed to a wide variety of 'scary' sounds                  |
| 7  | <b>STAND</b>       | Horse stands while held online & when tied for up to 3 hours          |
| 8  | <b>FINGERS</b>     | Horse moves in all directions from fingertips                         |
| 9  | <b>ENERGY</b>      | Horse moves in all directions from non-contact energy                 |
| 10 | <b>LEAD</b>        | Horse leads from the shoulder walk, trot, halt, turns & backup        |
| 11 | <b>CIRCLE</b>      | Horse circles with balance at all gaits                               |
| 12 | <b>TRANSITIONS</b> | Horse transitions up & down through all gaits                         |
| 13 | <b>SIDEWAYS</b>    | Horse travels sideways from the side & in front                       |
| 14 | <b>NARROW</b>      | Horse walks forwards, backwards & underneath through narrow spaces    |
| 15 | <b>POLES</b>       | Horse negotiates ground poles forwards, backwards & sideways          |
| 16 | <b>JUMP</b>        | Horse clears small jumps & can stop, turn & wait after a jump         |
| 17 | <b>PATTERNS</b>    | Horse can figure 8, weave, & rollback                                 |
| 18 | <b>OBSTACLES</b>   | Horse sends through gates, crosses water & negotiates hills & ditches |
| 19 | <b>PEDESTAL</b>    | Horse stands on a pedestal  |
| 20 | <b>WEATHER</b>     | Horse is exposed to umbrella, raincoat & fly repellent spray          |
| 21 | <b>DRIVE</b>       | Horse drives one & two reins at all gaits                             |
| 22 | <b>ROPE</b>        | Horse performs all online exercises with a neck rope (no halter)      |
| 23 | <b>TRAFFIC</b>     | Horse leads calmly near traffic                                       |
| 24 | <b>BEAUTY</b>      | Horse stands quietly for grooming, hosing & clippers                  |
| 25 | <b>HEALTH</b>      | Horse accepts injection, worm paste & farrier simulations             |
| 26 | <b>FLOAT</b>       | Horse walks into the float, stands & backs out, directed from outside |

|    |                    |  |
|----|--------------------|--|
| 1  | <b>SADDLE</b>      | Horse stands still for saddling                                    |
| 2  | <b>BRIDLE</b>      | Horse turns towards, lowers head, & takes up the bit               |
| 3  | <b>WARM UP</b>     | Horse responsively warms up on-line at all gaits & jumps           |
| 4  | <b>MOUNTING</b>    | Horse positions & stands for mounting from ground or a block       |
| 5  | <b>CONTROL</b>     | Horse turns softly to direct reins, indirect reins & backing       |
| 6  | <b>TOUCH</b>       | Horse stands while rubbed all over with hands and legs             |
| 7  | <b>BASICS</b>      | Horse rides at all gaits, turns, stops, stands & backs up          |
| 8  | <b>FOLLOW</b>      | Horse follows a fenceline & a trail at all gaits                   |
| 9  | <b>CIRCLE</b>      | Horse circles with balance at all gaits                            |
| 10 | <b>TRANSITIONS</b> | Horse transitions up & down through all gaits                      |
| 11 | <b>STRAIGHT</b>    | Horse travels straight at all gaits                                |
| 12 | <b>PIVOTS</b>      | Horse turns on FQ & HQ 360°  |
| 13 | <b>SOFT FEEL</b>   | Horse accepts a soft feel at all gaits                             |
| 14 | <b>SIDEWAYS</b>    | Horse travels sideways shoulder-in & haunches-in                   |
| 15 | <b>PATTERNS</b>    | Horse rides figure 8s, weaves, & rollbacks                         |
| 16 | <b>NARROW</b>      | Horse rides forwards & backwards through a narrow space            |
| 17 | <b>JUMP</b>        | Horse clears small jumps & can stop, turn & wait after a jump      |
| 18 | <b>DROVE</b>       | Horse drives livestock   |
| 19 | <b>BARRELS</b>     | Horse performs a 6 barrel pattern at all gaits                     |
| 20 | <b>DRAG</b>        | Horse drags items with a rope                                      |
| 21 | <b>CARRY</b>       | Horse rides with a 45' rope flag, plastic bag & tarp               |
| 22 | <b>TRAIL</b>       | Horse negotiates hills, ditches, water, gates, wildlife, & traffic |
| 23 | <b>TRAFFIC</b>     | Horse rides calmly near traffic                                    |
| 24 | <b>WEATHER</b>     | Horse rides in the rain, the wind & the dark                       |
| 25 | <b>COMPANY</b>     | Horse rides alone, in a group & leading another horse              |
| 26 | <b>TRAVEL</b>      | Horse floats out for riding  |

NOTE: As horses are living, thinking, decision making animals such as ourselves, competence in all the above tasks will vary depending on the individual level of a horse's innate instincts (born with), previous experiences and their results (learned along the way), along with the current level of the owners knowledge and skills.

# HORSE TRAINING SCHEDULE

|               |                |                          |                |  |
|---------------|----------------|--------------------------|----------------|--|
| <b>ITEM 1</b> | <b>TRAINER</b> | Mrs Kylie Janelle Godwin | <b>PHONE</b>   | 0412 368 933 or 03 5574 9295                           |
|               | <b>TRAINER</b> | Mr Martin James Godwin   | <b>ADDRESS</b> | Warrawong 458 Bullawin Road, Victoria Valley, VIC 3294 |
|               | <b>EMAIL</b>   | kylie@kyliegodwin.com.au | <b>WEBSITE</b> | www.kyliegodwin.com.au                                 |

|               |                          |       |  |  |
|---------------|--------------------------|-------|--|--|
| <b>ITEM 2</b> | <b>OWNER</b>             | ..... |  |  |
|               | <b>ADDRESS</b>           | ..... |  |  |
|               | <b>PHONE</b>             | ..... |  |  |
|               | <b>EMAIL</b>             | ..... |  |  |
|               | <b>EMERGENCY CONTACT</b> | ..... |  |  |

|               |  |                |       |  |  |
|---------------|--|----------------|-------|--|--|
| <b>ITEM 3</b> | <b>HORSE</b>                                       | .....          |       | <b>BREED</b>   | .....  |
|               | <b>BIRTH</b>                                       | DD / MM / YYYY | Years | Months   |  |
|               | <b>COLOUR</b>                                      | .....          |       | <b>SEX</b>   | <input checked="" type="checkbox"/> MARE <input checked="" type="checkbox"/> GELDING |
|               | <b>HEIGHT</b>                                      | .....          |       | If gelded, when was this done?                       | DD / MM / YYYY   |
|               | <input checked="" type="checkbox"/> <b>WORMED</b>  | DD / MM / YYYY |       | <input checked="" type="checkbox"/> <b>STRANGLES</b> | DD / MM / YYYY   |
|               | <input checked="" type="checkbox"/> <b>DENTIST</b> | DD / MM / YYYY |       | <input checked="" type="checkbox"/> <b>TETANUS</b>   | DD / MM / YYYY   |

|               |                               |  |                  |          |
|---------------|-------------------------------|--|------------------|----------|
| <b>ITEM 4</b> | <b>TRAINING</b>               | <input checked="" type="checkbox"/> Young Horse Starting Program (Breaking-In) | \$ 1 5 0 0 . 0 0 | 6 weeks  |
|               | <b>START</b> DD / MM / YYYY   | <input checked="" type="checkbox"/> Older Horse Starting Program (Re-Breaking) | \$ 1 5 0 0 . 0 0 | 6 weeks  |
|               | <b>FINISH</b> DD / MM / YYYY  | <input checked="" type="checkbox"/> Weekly Horse Training                      | \$ 2 5 0 . 0 0   | per/week |
|               | Number of weeks planned ..... |  |                  |          |

|               |                  |  |                 |
|---------------|------------------|--|-----------------|
| <b>ITEM 5</b> | <b>AGISTMENT</b> | <input checked="" type="checkbox"/> Rugging, grooming & feeding  | <b>INCLUDED</b> |
|               |                  | <input checked="" type="checkbox"/> Handling for farrier, vet & bodywork   | <b>INCLUDED</b> |
|               |                  | <input checked="" type="checkbox"/> Shared paddock with hay & mineral block  | <b>INCLUDED</b> |
|               |                  | <input checked="" type="checkbox"/> Personalised basic feeding program to be supplied by TRAINER (catered to the individual calorie requirements of the horse) | <b>INCLUDED</b> |

**GENERAL NOTES**

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**CURRENT FEED** .....

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Feed will be supplied by OWNER

Feed to be purchased by TRAINER and billed at cost

**CURRENT FEED** .....

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**ITEM 6 OWNER STATEMENT OF SERVICES**

I, the undersigned, have read and agree to the above Horse Training Schedule. **DATE**

**NAME OF OWNER**

**SIGNATURE**

# HORSE & OWNER FACTSHEET

## Q1 CURRENT LIVING CONDITIONS OF THE HORSE

- Paddocked Hours per day \_\_\_\_\_ Acreage of paddock \_\_\_\_\_  Paddocked alone If paddocked with other horses, how many \_\_\_\_\_  
 Stabled Hours per day \_\_\_\_\_ Fencing type \_\_\_\_\_  Rugged  Hard fed  Agisted out  Kept at home

## Q2 BRIEF HISTORY OF THE HORSE & OWNER

How long have you owned the horse? months/years \_\_\_\_\_ How was the horse acquired?  Private sale  Owner bred  Market/Sales  Other \_\_\_\_\_  
 If broken in, when was this done & by whom? \_\_\_\_\_  Unhandled  Unbroken  Halter broken  Leads  Ties

What handling/riding experience did the horse have with it's previous owner? (leave blank if owner bred)  Unknown

What appealed to you about this horse when you bought it? (leave blank if owner bred)

Have any of the horse's handling/riding behaviours changed since you have owned it - improvements or problems?

What handling/riding have you done with this horse?

What is your handling/riding experience with horses in general?

## Q3 HAS THE HORSE BEEN KNOWN TO DISPLAY ANY OF THESE BEHAVIOURS?

- Nip or bite  Buck  Bolt  Pushy  Timid  Snort  Teeth grinding  Difficulty floating  Ears flat back  
 Strike with foreleg  Freeze  Jig  Charge  Reactive  Pull  Tongue over bit  Can't stand still  High-headed  
 Crowds your space  Shy  Kick  Weave  Grumpy  Lazy  Head shake/bob  Pull back when tied  Run backwards  
 Nasty around food  Paw  Rear  Trip  Pigroot  Crib  Pace the fence  Separation anxiety  Unpredictable  
 Others \_\_\_\_\_

Describe any particular challenges/problems you have had or are having with this horse?

## Q4 DESCRIBE ANY MEDICAL HISTORY OR CURRENT CONDITIONS OF THE HORSE?

\_\_\_\_\_

## Q4 DESCRIBE THE DESIRED OUTCOME YOU WISH TO ACHIEVE WITH TRAINING?

\_\_\_\_\_

NOTE: Competencies achieved during training will vary depending on the individual level of a horse's innate spirit and instincts (born with), previous experiences and their effects (behaviours learned along the way), plus the current level of the owners knowledge, skills and experience.

## Q5 OWNER STATEMENT OF HISTORY

I, the undersigned, have truthfully represented the horse and it's history to the best of my/our knowledge.

NAME OF HORSE \_\_\_\_\_ DATE \_\_\_\_\_

NAME OF OWNER \_\_\_\_\_

SIGNATURE \_\_\_\_\_

# HORSE TRAINING AGREEMENT

**A DEFINITIONS** The term "TRAINER" shall herein refer to Kylie Godwin or Martin Godwin as stated in **Item 1**. The term "OWNER" shall herein refer to the owner of the animal which is contracted to be trained under this agreement as stated in **Item 2**. The terms "HORSE" shall herein refer to all equine species, and also to the specific HORSE to which this agreement refers as stated in **Item 3**. The terms "TRAIN" and "TRAINING" shall herein refer to the schooling, conditioning and education of the horse as stated in **Item 4**. The term "ON-LINE" shall herein refer to any handling of horses from the ground. The term "UNDER-SADDLE" shall herein refer to any handling of horses once mounted. The term "HANDLE" shall herein refer to any and all actions being done with the HORSE be it tied, untied, confined, or unconfined.

**B AGREEMENT PURPOSE & CONSIDERATION** At the commencement of this agreement, the OWNER intends for the TRAINER to undertake training of the HORSE listed under **Item 3** with view to the desired outcome as stated in **Q4**. The OWNER must agree to pay the TRAINER the sum as indicated by the option chosen for that HORSE in **Item 4**. The TRAINER cannot be held responsible for the HORSE'S behaviour once the OWNER has removed the HORSE from the TRAINER'S possession. The TRAINER agrees to demonstrate the HORSE'S education at the completion of TRAINING. It is the responsibility of the OWNER to seek satisfaction by interacting with the HORSE in all areas before removing the horse from the TRAINER'S property. The TRAINER agrees to offer support to the OWNER via phone and email following the completion of TRAINING at no additional cost to the OWNER. The TRAINER trains the HORSE for the sum and duration as stated in **Item 4**. During this time, if TRAINING is postponed due to the HORSE becoming unfit to continue due to injury or illness an agistment fee of \$50 per week will be charged. The additional sessions where the TRAINER teaches the OWNER and the HORSE together during the duration of TRAINING, are free of charge. The sessions will vary and will be dictated by the TRAINER in accordance with the current level of HORSE and OWNER'S current skill level. The TRAINER may have another horse participate in the same session or may request the OWNER be mounted on another horse so that the OWNER can observe behaviours and situations of their HORSE during TRAINING. The OWNER is responsible for the education of the HORSE on completion of TRAINING, with the TRAINER supplying a comprehensive prescription for the OWNER to follow for continued success. The OWNER may also have the TRAINER do most of the interaction with their horse during the first session while the OWNER observes and learns. The OWNER may stay overnight at TRAINER'S facility at the rate of \$25 per night to facilitate sessions with TRAINER, OWNER and HORSE over a few days. The OWNER must agree to participate in a minimum of 3 hours under instruction together with the TRAINER and the HORSE as part of the HORSE'S TRAINING schedule and the HORSE will not be released from the possession of the TRAINER until the OWNER has completed these compulsory TRAINING hours.

**C PAYMENT OF FEES** Fees are payable with cash, money order or direct debit. A 10% non-returnable deposit is required to secure the HORSE'S position. 40% of total TRAINING fees are due upfront on the day the HORSE arrives with the remaining 50% plus incidentals due upon completion of TRAINING. The HORSE will not be released from TRAINER'S possession until all fees and expenses are paid in full. The OWNER shall be responsible for all costs directly related to this Agreement and in the event payment in full is overdue by seven (7) days, a \$50.00 agistment fee will be charged. In the event a payment is overdue by fourteen (14) days, TRAINER shall be entitled to a lien against the HORSE in the TRAINER'S possession in the full amount due. Enforcement of said lien shall be at the discretion of TRAINER who may sell the HORSE for amounts outstanding in accordance with the *Impounding of Livestock Act 1994*

**D TRAINING & HANDLING OF HORSE** The TRAINER shall train the HORSE and perform all services in accordance with generally accepted professional standards. The TRAINER will exercise reasonable care for the protection of the HORSE and shall TRAIN the HORSE and OWNER to the best of his/her ability. The TRAINER shall provide suitable facilities and care for the HORSE in an adequate manner with feed being agreed upon by the OWNER & TRAINER as listed in **Item 5**. The TRAINER has complete control over the manner of TRAINING and shall take all precautions for the proper performance thereof. OWNER shall submit a Fact Sheet for the HORSE to the TRAINER prior to delivery of the HORSE. This Fact Sheet shall include any and all information on the HORSE that will aid the TRAINER prepare a suitable environment for the HORSE and to tailor TRAINING to assist in reaching the desired outcome of the OWNER as stated in **Q4**. The TRAINER cannot and does not guarantee the effect of the TRAINING program or that all 52 tasks listed in the Foundation Training Program will be able to be competently performed by the HORSE as the TRAINING outcome depends a great deal on the individual physical and mental ability of each HORSE, the commitment and physical ability of the OWNER to follow the TRAINER'S advice and the individual skill level of the OWNER.

**E HORSE HEALTH WARRANTY & EMERGENCY CARE** The HORSE shall enter the TRAINER'S premises free from transmissible diseases, and must be effectively wormed, with current on vaccinations for Tetanus and Strangles at least 7 days prior to arriving at the training facility. The HORSE'S teeth must also have been attended to by a dentist in the 9 months prior to arrival. The TRAINER will make an effort to keep the HORSE in good health but cannot guarantee the HORSE'S health. Please ensure the HORSE is in good health and sound with any irregularities attended to prior to arrival. If the HORSE is found to be in poor health or unsound on arrival, a veterinary examination will be required to assess suitability to continue with TRAINING. All health professional expenses incurred by the HORSE while in the TRAINERS possession including but not exclusive to; veterinarians, farriers, dentists, bodyworkers are to be paid by the OWNER. TRAINER will attempt to contact OWNER to determine if emergency veterinary treatment is needed for HORSE, but, if TRAINER is unable to contact OWNER, TRAINER is then authorised to secure emergency veterinary care required for the health and well-being of HORSE. All costs of such care incurred shall be paid by OWNER within fourteen (14) days from the date OWNER receives notice thereof, or TRAINER is authorised, as OWNER'S agent, to arrange direct billing to OWNER. TRAINER shall assume that OWNER desires surgical care if recommended by a veterinary in the event of colic, or other life threatening illness, unless TRAINER is instructed below by OWNER that the horse is not a surgical candidate. OWNER agrees to notify TRAINER of any and all change of addresses, emergency telephone numbers, itineraries or other information reasonably necessary to contact OWNER in the event of an emergency. In the event OWNER departs for vacation or is otherwise unavailable, prior to departure OWNER shall notify TRAINER as to what party is authorized to make decisions in the OWNER'S place with regard to the health, well-being, and/or medical treatment of the horse. **Please tick here  if this horse IS NOT a surgical candidate.**

**H TRAINERS RIGHT TO REFUSE SERVICES** TRAINER reserves the right refuse the continuation of TRAINING services of the HORSE for any reason, to include but not limited to: HORSE'S poor health or unsoundness or dangerous propensities which the TRAINER may deem as an unacceptable risk to the TRAINER or the OWNER or if the TRAINER believes that any further training is unlikely to lead to progress with the HORSE or the OWNERS refusal to cooperate with TRAINER on requests relative to the management, training, welfare or safety of the HORSE. In such an event, the TRAINER will cease TRAINING and agree to contact the OWNER within 24 hours via phone and in writing. In the event the TRAINER refuses TRAINING within the first seven (7) days, a \$150 assessment fee will be retained and any further TRAINING fees paid in advance will be returned to the OWNER. In the event the TRAINER refuses training after seven (7) days, the standard fee of \$250 per week will apply for each week of TRAINING completed or \$150 for a part week of four (4) days or less.

**I RISK OF LOSS, STANDARD CARE & LIABILITY RELEASE** During the time that the HORSE is being TRAINED, the HORSE shall be in the possession of the TRAINER. The OWNER has inspected and/or is satisfied the TRAINER'S premises and facilities will provide an adequate and reasonable level of safety for the OWNER'S HORSE. During the time that the HORSE is in possession of the TRAINER, the TRAINER shall not be liable for any sickness, disease, behaviour, theft, death or injury which may be suffered by the HORSE or any other cause of action whatsoever, arising out of or being connected in any way with the TRAINING of the HORSE, except in the event of wilful negligence on the part of TRAINER. The standard of care applicable to the TRAINER is that of ordinary care of a prudent HORSE owner. The OWNER fully understands that TRAINER does not carry any insurance on any animals not owned by it, except inclusion in TRAINER'S public liability, and that all risks connected with TRAINING or for any other reason for which the HORSE is in the possession of, and on the premises of the TRAINER are to be borne by the OWNER. In consideration of TRAINER undertaking the TRAINING and incidental services under the terms set forth herein. The OWNER agrees to hold harmless and release the TRAINER and Insurers, of all claims, demands, causes of action, and legal liability, whether the same be known or unknown, anticipated or unanticipated, due to TRAINER'S ordinary negligence; and further agrees that except in the event of the TRAINER'S gross negligence and wilful and wanton misconduct, the OWNER agrees not bring any claims, demands, legal actions and causes of action, against the TRAINER, for any economic and non-economic losses due to bodily injury, death, property damage, and injury to the HORSE, and/or by me and/or my minor child or legal ward, in relation to the premises and operations of the TRAINER.

**OWNER STATEMENT OF AWARENESS**  I, the undersigned, have read and understand the agreements above.

NAME OF OWNER \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_